

# About Membership & Insurance



**Supporting Youth Organisations  
and Groups in Fife**



A Scottish Charitable Incorporated Organisation (SCIO)  
Registered Charity: SC006872

[www.youth1st.co.uk](http://www.youth1st.co.uk)

Youth 1st is an Area Association of Youth Scotland. Our groups will join Youth Scotland as part of their membership and become part of the national youth work network of thousands of groups across Scotland.



## Who can become a member?

Youth 1st/Youth Scotland membership is open to youth groups and other groups that use a youth work approach to work with young people. To become a member of Youth 1st/Youth Scotland you should be able to demonstrate that you are delivering community based youth work where:

- **Young people choose to participate.** The young person takes part voluntarily. It is the young person's decision to engage or to walk away.
- **The work builds from where young people are.** The young person's life experience is respected and young people are involved in shaping the agenda in negotiation with peers and youth workers.
- **The group recognises the young person and the youth worker as partners in a learning process.** The young person is recognised as an active partner who can, and should, have opportunities and resources to shape their lives.

## Benefits of Membership

Membership to Youth 1st means that you will have access to a whole range of services on offer such as:

- **Support and advice** from the dedicated and experienced Youth 1st team.
- Access to a **range of training opportunities** including Child Protection, Conflict Resolutions, First Aid Ready, Games and training from other agencies such as Youth Scotland, Fife Voluntary Action and Fife Council.
- Access to **issue based information seminars and workshops** including Fundraising and the PVG Scheme and much more.
- Regular **VYN E-Bulletins**. Members can use the E-Bulletin to promote their groups activities, advertise for volunteers and much more.
- An **interactive website** with information about Youth 1st and all our training events and programmes.
- **PVG Scheme membership** – support, advice, and information.
- Access to **fun events and activities** such as Sports Taster Sessions, Arts and Crafts, Games Sessions, School Holiday Programmes and much more.
- Access to **established and successful youth work programmes** such as 'Driving4Success' our pre learner driver training programme and new initiatives such as '**B:activ**' which includes **Young Leaders Award and Go Lead Award - Sports Leaders UK awards**.
- Access to the **national network** with your membership to Youth Scotland who offer training, advice and support, opportunities and events and access to the UK Youth network.
- Access to 10 **FREE Dyanmic Youth Awards** per year via Youth Scotland and support with Youth Achievement Awards.
- Access to a **comprehensive insurance package** that includes Public Liability and Employers' Liability for youth workers/volunteers and members during normal club activities.

## Minimums Standards

The protection and safety of young people is our prime concern, therefore, Child Protection, Health and Safety and Recruitment and Selection are considered by Youth 1st to be the minimum standards required to operate a safe youth work environment for both workers and young people. In order to meet both Youth 1st and Youth Scotland membership criteria you must have policies in place for: Child Protection, Health and Safety and Recruitment and Selection.

## Quality Standards

We pride ourselves in maintaining a high quality standard for membership in order to develop and support a safe environment for young people. All groups that are members of Youth 1st/Youth Scotland Network must agree to:

- support the aims and activities of Youth 1st and Youth Scotland;
- hold regular meetings and provide a suitable programme of activities in accordance with such aims;
- have the following policies and procedures in place for - Child Protection, Health and Safety and - Recruitment and Selection;
- implement checks on volunteers/staff as may be required by current legislation or local authority regulations;
- keep accurate records of both membership and finance, and supply these to Youth 1st or Youth Scotland upon request;
- operate on a 'not for profit' basis;
- not be affiliated to or associated with any political party;
- provide complete and accurate information as is required on application for membership;
- pay a fee for each membership year as set by Youth 1st/Youth Scotland;
- comply with such other conditions as may be prescribed by Youth 1st/Youth Scotland;
- contribute up to a maximum of One Pound (£1) should Youth Scotland be wound up while being a member of the organisation.
- As a representative of the group the main contact must become a member of Youth 1st and agree to the constitution of Youth 1st (SCIO)

**All groups who are members of Youth 1st and Youth Scotland must endeavour to:**

- have a minimum membership of ten;
- have a majority of the total membership in the 8 to 21 years age range;
- hold at least two meetings or sessions each month between October and March inclusive;
- charge a membership fee.

## What is covered if you 'opt in' to the insurance policy

- Employers Liability Insurance - £10m limit for any one claim.
- Public Liability Insurance - £2m limit for any one claim (Public Liability cover has been extended to include up to 12 overnight trips per group per annum).
- You have the option of purchasing additional Public Liability insurance up to £5m.
- Member to Member Insurance - £2m limit for any one claim (£5m with additional PL option)
- Product Liability Insurance - £2m limit for any one claim (£5m with additional PL option)
- Contents Insurance - up to a maximum of £2,500.

## Insurance and Welcome Pack

As part of the support package, **Towergate Insurance** will deal with any insurance queries. The designated contact for groups are **Lynne Tumility on 0131 223 6097**. Full information about insurance and legal requirements can be found in the Youth Scotland Membership Information and Insurance Matters are available on request.

Groups will receive their insurance policy pack and certificate between two and three weeks after we receive your affiliation form and fee.

## **Membership Option One: Membership to Youth 1st/Youth Scotland Only (without insurance)**

You will gain access to both Youth 1st and Youth Scotland support services including training, new group support, PVG support and access to the wider network via Youth Scotland and the Voluntary Youth Network. See previous page for a list of full benefits of membership. This option does not include Insurance.

Membership fees are currently £75 per year.

## **Membership Option Two: Membership to Youth 1st/Youth Scotland Only (with insurance)**

You will receive all the benefits of membership to Youth 1st and Youth Scotland as above and will also have access to the insurance package (see over for details). Fees for option two include membership to Youth 1st, Youth Scotland as above (£75) and then the Insurance fee. Insurance fees range from only £60 and vary depending on the size of the group.

Please contact [admin@youth1st.co.uk](mailto:admin@youth1st.co.uk) for full details about insurance fees suitable for your group.

*Please note that groups choosing option two must satisfy Youth 1st and Youth Scotland that they have Employer's Liability and Public Liability insurance in place for the period of their membership. The policy must cover the activities of the youth group both inside and outside the premises. If either of the above two options do not suit your organisation please contact Youth 1st to discuss further.*



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